



OFFICE OF THE PRINCIPAL
PRAFULLA CHANDRA SEN GOVT MEDICAL COLLEGE & HOSPITAL
Arambagh, Hooghly, PIN- 712601
DEPARTMENT OF HEALTH AND FAMILY WELFARE
GOVERNMENT OF WEST BENGAL

Ph: 03211-255504

www.pcsgmch.ac.in

E-mail: principalpcsgmch@gmail.com

MBBS Admissions 2024 - State Quota

Notice Regarding Admission To MBBS Course In Prafulla Chandra Sen Govt. Medical College & Hospital, Arambagh, Hooghly, Pin 712601 In 2024-29 Academic Session

In accordance with the decision of Government of West Bengal, Ministry of Health & Family Welfare, Medical Counselling Committee, **Prafulla Chandra Sen Govt. Medical College & Hospital, Arambagh, Hooghly, Pin 712601**, will conduct the admission process for State-quota candidates, who have been allotted seats in the institute, as per the schedule published on the **wbmcc.nic.in** portal. Concerned candidates are advised to carefully go through the applicable rules & regulations, respect COVID restrictions prevailing in West Bengal and elsewhere and participate in the admission process by reporting on the scheduled days. While every effort will be made to keep the admission offices open on Sundays and public holidays, as per the recommendations of MCC, it may not always be possible to do so because of the festive season and the local situation.

Candidates are advised to go through the notice, arrange all documents, pay fees online and get the necessary bond ready and then visit the college office. This will make the admission process smoother and avoid crowding.

Contact-information

The admission process will be handled by the institute's Student Section (Office of the Principal), First Floor, Academic Building. The address of the institute **Prafulla Chandra Sen Govt. Medical College & Hospital, Arambagh, Hooghly, Pin 712601**. For urgent communication you can contact (between 9:00 AM to 7:00 PM)

Prof. Ramaprasad Roy, Principal, (PCSGMCH) Mobile: 94333-81429

Mr Debotosh Das, Nodal Officer, Admissions, Assistant Superintendent, (NM), Mobile: 79082-27609

Please note that it may not be possible to resolve all issues over phone.

For non-urgent communication queries can be addressed to principalpcsgmch@gmail.com

Communicate from an E-mail ID which is readily accessible to you. Do not communicate for trivial reasons – these will be ignored.

While communicating by e-mail you MUST specify

- ~ Your name, NEET-PG Roll No & All-India rank
- ~ College & Subject allotted
- ~ Whether All-India Quota or State Quota candidate
- ~ Active mobile number and E-mail ID

Fees

Fees payable are Rs. 6,500/- (Rupees six thousand and five hundred) only for all categories of candidates. No concessions are applicable. **Fees are to be deposited online and pdf copy of the transaction receipt generated to be saved and produced at the time of admission.**

For fee payment please use the **UPI ID: PCSGMCHARAMBAGH@SBI**

Do not forget to save a copy of the online transaction receipt.

The fees paid are refundable [excluding the Admission Fee of Rs. 1,000/- (Rupees One thousand) only] if the candidate gets upgraded in the 2nd round and leaves the college or if a candidate surrenders his/her seat while the admission process is still ongoing. Refund has to be claimed by submitting an application **PHYSICALLY** or through **E-MAIL within 3 months of the end of the full all-India admission process.**



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Enclose proof of fee payment with the application. After verification in the accounts section of the college, the refund amount will be credited electronically to the bank account, details of which have been provided by the candidate in the fee payment declaration form.

Note that candidates moving from **PCSGMCH** to another government college in West Bengal need not pay the fees again in the second institution, if this is acceptable to the institution concerned. In this case they will NOT be eligible for refund from **PCSGMCH**.

Documents to be submitted:

After submission of fees, please collate documents for submission as per the checklist provided below (checklist to be downloaded). Some documents / templates are to be downloaded – links provided below. **Please arrange all documents in order of the checklist and put them in a clear bag type plastic folder before coming to the admission office – one set originals and one set clear photocopies.** This will make the admission process smoother and easier.

The following documents are to be submitted as per INFORMATION BULLETIN OF MCC/WBMCC (As Applicable)

1. Checklist of documents being submitted duly filled-in and signed. Documents submitted must tally with this checklist.
2. College Admission Form duly filled in and signed.
3. Eight (8) copies of recent colour passport size photograph same as affixed on the application form, (labelled on the back with name, NEET roll number and date of birth, and placed in an envelope stapled to admission form).
4. Photo ID proof (Voter Card / AADHAAR Card / Passport)
5. Date of birth proof (Birth Certificate or Secondary or Higher Secondary examination admit card / marksheet issued by a recognized Board or Council stating date of birth)
6. Acknowledgment slip generated online after successful verification of documents.
7. Seat allotment / provisional allotment letter issued by MCC/WBMCC.
8. NEET-UG 2024 Admit card.
9. NEET-UG 2024 Rank letter.
10. Domicile Certificate in appropriate proforma – a1, a2, b or e-domicile – certified by appropriate authority. Please refer to NEET UG Counselling notice dated 20.08.2024 of Government of West Bengal for details.
11. In case Domicile Certificate on b proforma or e-domicile is being submitted, then two (02) photo ID proofs of any one parent (either father or mother) – from among Passport / AADHAAR card / Voter ID card – showing residential address of the parent in West Bengal.
12. Certificate of passing 10+2 Board Examination. Provisional certificate acceptable if original not yet in possession of student passing 10+2 Board Examination in 2024. **ORIGINAL WILL BE RETAINED BY COLLEGE**
13. Marksheet of 10+2 Board Examination. **ORIGINAL WILL BE RETAINED BY COLLEGE**
14. * If applicable: Caste certificate as proof of SC / ST status. This must have been issued in West Bengal.
15. * If applicable: OBC Certificate issued in West Bengal (along with NCL Certificate / Income certificate issued on or after 01.04.2024 as specified in NEET UG Counselling notice dated 20.08.2024 of Government of West Bengal, in case OBC Certificate is dated earlier to 01.04.2024). **ORIGINAL of NCL / Income Certificate WILL BE RETAINED BY COLLEGE.**
16. * If applicable, Disability (PwD) Certificate (issued by one of the recognized disabilities certifying centres as notified by MCC)
17. * If applicable, EWS Certificate in appropriate format. **ORIGINAL WILL BE RETAINED BY COLLEGE**



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18. Premature discontinuation bond on non-judicial stamp paper (not less than Rs. 100/-), duly filled in and notarized. **ORIGINAL WILL BE RETAINED BY COLLEGE**
19. Responsible conduct certificate. **ORIGINAL WILL BE RETAINED BY COLLEGE**
20. Medical fitness certificate. **ORIGINAL WILL BE RETAINED BY COLLEGE**
21. Proof of online fee payment.
22. Fee payment declaration filled in and signed by candidate.

* Formats provided by MCC. Old / outdated certificates will not be accepted.

Bonds must be made computer printed or typewritten on appropriate denomination non-judicial stamp paper. Information at the blank fields must also be entered computer printed or typewritten – hand-writing is not acceptable. Candidates may get the **Bonds** ready by filling-in blank fields appropriately, getting clear prints and then getting them duly notarized. Note that local courts may be closed in the festive season.

The college will make all efforts to accommodate candidates in genuine difficulty for any reason. However, requests to admit in the absence of essential documents **WILL NOT** be entertained. Further, even if a seat is allotted by MCC, admission under any Reserved Category or Person with Disability Category **WILL NOT** be done in the absence of valid documents. No such requests will be entertained.

Requests to admit without fee payment **WILL NOT** be entertained.

Candidates must note the following:

- All documents must be produced in original for verification.
- Laminated documents will not be accepted for verification.
- Please bring one set of photocopies of all documents to be retained by the college office. Poor quality photocopies or scanned copies will not be accepted.
- Selected documents will be retained by the college office in original as specified below.

Documents to be retained in original

As is the norm, the following documents will be retained by the college in **ORIGINAL** till course completion:

1. Certificate of 10 + 2 level Board Examination
2. Mark Sheet of 10 + 2 level Board Examination
3. If applicable, NCL / Income Certificate
4. If applicable, EWS Certificate
5. Premature discontinuation bond (non-returnable)
6. Responsible conduct declaration (non-returnable)
7. Medical fitness certificate (non-returnable)

UNDER NO CIRCUMSTANCES, original documents, once submitted and a receipt issued, can be handed back, before completion of the course or premature discontinuation / resignation and completion of formalities for release of documents. Students are strongly advised to retain hardcopies and softcopies of all original documents being submitted. It is not feasible for the college office to periodically give access to originals for photocopying.

We look forward to meeting our prospective students.

Sd/- Prof. Ramaprasad Roy, Principal, (PCSGMCH)