

**OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL**  
**PRAFULLA CHANDRA SEN GOVT MEDICAL COLLEGE & HOSPITAL(Hospital Side)**  
**Arambagh, Hooghly, PIN- 712601**  
**DEPARTMENT OF HEALTH AND FAMILY WELFARE**  
**GOVERNMENT OF WEST BENGAL**  
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Memo No: PCSGMCH/ MSVP/ 2915 /2025

Date: 03/07/2025

**Notice Inviting Quotation**

Sealed quotations are invited by the Medical Superintendent cum Vice Principal, of Prafulla Chandra Sen Government Medical College & Hospital, Arambagh, Hooghly, from the reputed local firms/agencies/individuals for providing GENERAL PEST CONTROL, ERADICATION OF MOSQUITOES, BED BUG, TERMITE CONTROL AND RODENT CONTROL SERVICES for a period of 01 (One) year from the date issuance of work order at Prafulla Chandra Sen Government Medical College & Hospital, Arambagh, Hooghly

**GENERAL TERMS & CONDITIONS FOR BIDDERS:**


- (i) The Sealed quotation must be drop in the **Quotation Drop Box** at the Office of the Medical Superintendent cum Vice Principal, of Prafulla Chandra Sen Government Medical College & Hospital, Arambagh, Hooghly on and from **04.07.2025, within 18.07.2025 up to 4:00 P.M (During Office Hours of working days)**. Quotations will be opened as on **21.07.2025 at 12:00 P.M.** at the office chamber of the Medical Superintendent cum Vice Principal, of Prafulla Chandra Sen Government Medical College & Hospital, Arambagh, Hooghly
- (ii) The vendor, who will be selected as L-1 bidder for General Pest Control Services will also be **Awarded for Bedbugs Control, Termite control (As and when required basis) and Rodent Control Services (As and when required basis).**
- (iii) **Quote rate must be as per reasonable market rate. Quote rate should not be abnormally high rate or abnormally Low rate. Bidder's application will be cancelled in case of these reasons.**
- (iv) Intending bidder must submit bid in 2 (Two) separate envelope for Technical & Financial Bid mention it respectfully then put it in a single envelope.
- (v) Only qualified technical bid will be considered for opening of financial bid.
- (vi) Contractor shall also take all precautions to ensure that no damage, staining happen to any furniture fixture surface by way of spray used by them or their staff. In case they said Surfaces are damaged or gets dirty the contractor shall ensure that the persons deployed by him clean the said surfaces immediately.
- (vii) Bidder will have to pay the amount equivalent to the loss sustained to the PCSGMCH, if any, due to negligence on the part of bidder or his/her workers, while executing the contract during the contract period.
- (viii) A Bidder shall be deemed to have full knowledge of the site whether they/he/she inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a quotation by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors bearing on the execution of the work.
- (ix) During the scrutiny, if it comes to the notice to the quotation inviting authority that the credential or any other paper found incorrect / fabricated, that bidder would not allowed to participate in the quotation and that application will be out rightly rejected without any prejudice.

**TECHNICAL BID:**

Minimum Eligibility Criteria for Participating in Quotation:

**All the documents should be duly self-attested by the bidder before submitting the quotation application.**  
The Bidders are requested to enclose the following statutory documents along with their offer letter-

1. PAN Card.
2. Documents regarding GST number.
3. Valid Trade License up to date related to Pest Control Services.
4. Copy of latest paid receipt of GST to be submitted.

  
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5. Copy of latest GST Returns to be submitted. (If applicable).
6. Copy of latest paid challan of Professional Tax to be submitted.
7. Income Tax Returns Acknowledgement submitted for the previous financial year.
8. The bidder should have a **valid license to stock and use of permissible insecticide for Commercial pest control operation**. I.e. the office of the **Joint Director of Agriculture (Plant Protection & Quality Control)**, who is the competent Licensing Authority for any Commercial Pest Control operations with use of insecticides in the State of West Bengal. **An attested copy of the valid license has to be submitted.**
9. The Bidder must have **working experience in hospitals or Health Care facility (capacity 200 bedded or more) in similar business for at least 02(Two) years continuation of work.** Similar business shall mean pest, eradication of all kind of pest control services. **Copies of documentary evidence** of experience having successfully completed similar works during the **last 4 years** should be submitted. The documentary evidence of experience (hospitals or Health Care facility bed capacity 200 bedded or more) should be **"SELF ATTESTED"** before submitting the quotation application.
10. Bank Details (Cancelled Cheque or self-attested photocopy of first page of Bank Passbook where Name and Account Number were mentioned).

#### FINANCIAL BID:

- (i) Rate should be quoted neatly typed in figures per unit with **all charges (GST)** in **QUOTATION APPLICATION FORM (enclosed with this NIQ in the last page)**. Any deviation of proforma will be treated as cancelled.


#### VALIDITY OF CONTRACT:

- I. The period of contract shall be for a period of **01 (One) year from the date issuance of work order**. This quotation will be automatically cancelled after finalization of ongoing e-tender process. Quotation Selection Committee reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.
  - I. The work should commence within a week from the date of receipt of work order, or as intimated to bidder.
  - II. Bidder along with his/her agents, representatives or employees will be allowed to enter into the Building for the purpose of rendering the said services. Bidder is responsible to make compensation for any loss or damage or theft caused to the premises and property by his/her agents or representatives or employees while rendering the said services, by adjustment from their bills.
  - III. Bidders will have to pay the amount equivalent to the loss sustained to the PCSGMCH, if any, due to negligence on the part of Bidder or his/her workers, while executing the contract during the contract period
  - IV. Bidders shall have to entirely responsible to maintain separate records, duly signed by the concerned HOD/In-charge on monthly basis, clearly indicating **minimum frequency of operation twice in a month(FORTNIGHTLY)**.

#### TERMS AND MODE OF PAYMENT:

The terms of the payment are as follows:-

- (a) Payment shall be made in Indian Rupees subject to recoveries, if any, by way of liquidated damages or any other charges as per terms and conditions of contract.
- (b) Payment shall be released on monthly basis for actual work done only. Bills in duplicate along with work completion report shall be submitted for verification and acceptance of Medical Superintendent cum Vice Principal, of Prafulla Chandra Sen Government Medical College & Hospital, Arambagh, Hooghly

  
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Scope of Work & Terms of Payments	
General Pest Control	The Listed areas must be covered & payments should be done on the basis of the satisfactory work done certificate of the ward-in charges or concern authority.
Bedbugs Control (As and Basis of When Required)	Payments should be <u>Done per bed wise</u> & on the satisfactory work Done certificate of the ward-in charge or concern authority.
Rodent Control(As and Basis of When Required)	Payments should be done per*Glue Board wise& basis of the satisfactory of work done certificate of the ward in charge or concern authority(*one Glue Board can be used/20 beds in bedded areas & maximum 3 Glue Board can be used at a time in non bedded areas).
Termite control(As and Basis of When Required)	

#### JOBDESCRIPTION:

- 1) General Pest Control:** which means three phases complete pest control/Management, Spraying pesticides, insecticides especially mosquito killers, Cockroach killers, Spider killers. Any types of anti Bedbug's treatments, (As & When Required Basis), Killing of rodents(As & When Required Basis).
- 2) The General Pest Control Service must be provided twice in a month(fortnightly).**
- 3) The Pest control should cover all the places like spray under the tables, chairs, almirah, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture, outside the premises, to cupboards, vaults, lockers ,bathrooms, gully taps, common passage, food preparation area and cafeteria should leave no space unattended.**
- 4) Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any cost.**
- 5) The pesticides etc. used for pest/rodent control should not have adverse impacts on human health.**
- 6) The chemicals/pesticides used by the agency be purchased from reputed concern and should be ISI Marked and/or WHO approved or approved by the registration committee to control household pests, under the insecticides act, 1968.**
- 7) The contractor shall submit documentary proof of purchase of Insecticides only from original manufacturer or their authorized dealer at the time of each treatment. Only sealed container of insecticides shall be opened for use in presence of supervisor at the time of each treatment and custody of purchased chemicals should be under the control/custody of the supervisor.**
- 8) No outdated chemicals should be use and all formulation/pesticides to be used for pest control treatment shall be safe for human beings/patients friendly and shall not have any detrimental effect on such materials and that should be none staining.**
- 9) Within the specified guarantee period as per frequency of disinfestations of the premises of PCSGMCH ,Arambagh, Hooghly, if complaints are received by the Hospital Administration. During maintenance work regarding menace of cockroaches, bugs, flies mosquitoes, white Ants and other crawling insects including rodents,**



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termites etc. and if the hospital administration feels that the treatment was not satisfactory then they said complaint shall be attended again by the contractor immediately free of any cost/charges. If repeated complain has come from departments regarding non satisfactory service the service agreement may be terminate.

- 10) The MSVP may order/ask the successful contractor to show the demonstration of pest Control system before execution of the contract.
- 11) The specification of pesticides shall have to be an appropriate oil based/Gel based/baygone/any suitable harmful free formulation to be exclusively used in Wards and OT's and as per our requirement and also Rodent control treatment in the so that rats can be controlled. The chemical to be used should be harm free especially for Critical areas & wards.
- 12) Pesticide compounds, formulations and application methods that present the lowest potential hazard to Humans and the environment to be used.
- 13) Non pesticide technologies such as trapping and monitoring devices for rodents control can also be used (As & When Required Basis).




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CONTRACTOR'S OBLIGATION:

AREA OF OPERATION FOR GENERAL PEST CONTROL WORK AT PCSGMCH, ARAMBAGH, HOOGHLY

SL NO.	AREAS	TOTALCOVEREDAREA
1.	OPD BUILDING UPTO 5 <sup>TH</sup> FLOOR	Area of operations to be inspected before quoting monthly charges for manpower and material indicating the treatment to be carried out to control the pest control and other treatment as and when required basis
2.	COVID BUILDING	
3.	SDH BUILDING	
4.	KITCHEN	
5.	MEDICINE STORE	

  
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## QUOTATION APPLICATION FORM

To  
The Medical Superintendent cum Vice Principal  
Prafulla Chandra Sen Govt. Medical College & Hospital  
Armabagh, Hooghly

Sub.-Submission of rate for your invited memo no.PCSGMCH/ dated

Sir,  
As per your invited Memo no: dated ,we are submitting our best possible rate.

### Essential Pest Control

SI No. (1)	Item Name (2)	Unit (3)	Rate excluding Of OST(INR) (4)	OST Amount (INR) (5)	Rate including of OST(INR) (6)	Specification (If any) (7)
1.	General Pest Control Services	As per given specification				Services should be provided fortnightly
2.	Bed bugs Control	Per bed wise				As and when required basis
3.	Rodent Control	Per Glue Board Wise				As and when required basis
4.	Termite control	Per Glue Board Wise				As and when required basis

Thanking you.

Respectfully

Signature & Stamp of Vendor



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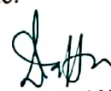


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Copy forwarded for information :-

1. The District Magistrate, Hooghly.
2. The Director of Medical Education & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Kolkata-91.
3. The Director of Health Services & Ex-Officio Secretary, Govt. of West Bengal, Swasthya Bhawan, Kolkata-700091.
4. The Principal, P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly.
5. The Chief Medical Officer of Health, Hooghly.
6. The Chairman, Arambagh Municipality, Arambagh, Hooghly
7. The Additional Medical Superintendent, P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly.
8. The Accounts Officer, P.C. Sen Government Medical College, Arambagh, Hooghly
9. The Accounts Officer, P.C. Sen Government Medical College & Hospital, Arambagh (Hospital Side), Hooghly.
10. The Nursing Superintendent, P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly
11. All the Asst. Superintendent (Non-medical) P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly.
12. The Head Clerk, ~~P.C. Sen~~ P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly
13. The Ward Master, ~~P.C. Sen~~ P.C. Sen Government Medical College & Hospital, Arambagh, Hooghly
14. In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700091 with request to upload the same in the department's website.

  
MSVP  
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